

Photon Management Guides

SYSTEM ADMINISTRATION:

System Administration Guide

- *Description:* Administrative functionality needed to manage the Photon system

PHOTON SCHEDULING:

Photon Scheduling Guide

- *Description:* Administrative & general functionality needed to create and manage physician on-call schedules

EDUCATION AND TRAINING STAFF:

Education and Training Staff Guide

- *Description:* Specific content to assist in End User training/support

Photon 3.2: Hands on Practical

- *Description:* To be given in person (preferably one-on-one) during ETS training

Photon 3.2: Certification Exam

- *Description:* To be given at the completion of ETS training including “shadowing”

Trivia of the Day!

- *Description:* Following ETS training a daily question(s) reinforcing concept and/or functionality is sent through Photon for the next five business days. A response is expected and will be corrected if necessary.

The following management groups utilize a combination of the preceding support documentation – descriptions only provided below

TECH SUPPORT:

- *Description:* Included in System Administrator training

ON-CALL DEPARTMENT HEADS:

- *Description:* On-call department head physicians are chosen to champion Photon and receive End User training prior to their peers to enable product advocacy.